



BEFORE SCHOOL CARE REGISTRATION FORM 2021-2022

**This form and the MOU along with the \$25 registration fee per family, must be submitted prior to attending the program*

1st Student's Name:		Grade:
My student has an allergy: YES NO	If "YES" please specify:	
My student has asthma: YES NO	Other Concerns:	

2nd Student's Name:		Grade:
My student has an allergy: YES NO	If "YES" please specify:	
My student has asthma: YES NO	Other Concerns:	

3rd Student's Name:		Grade:
My student has an allergy: YES NO	If "YES" please specify:	
My student has asthma: YES NO	Other Concerns:	

Parent/Guardian Name:	
Phone Number:	Work Phone:
Email Address:	

Parent/Guardian Name:	
Phone Number:	Work Phone:
Email Address:	

- My student(s) will be attending the Before School Program full time. I understand that the **weekly fee of \$30 per student** must be paid before care is given.
- My student(s) will be attending the Before School Program part time or occasionally. I understand that the **daily fee of \$7 per student** must be paid before care is given.

Parent/Guardian Signature:	Date:
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BEFORE SCHOOL CARE REGISTRATION POLICIES AND FEES

The Ellis Mendell School provides a BEFORE SCHOOL PROGRAM for families who need care for their student prior to 9:15 am. Morning supervision is provided beginning at 8:00 am until 9:15 am, when breakfast and regular school day supervision begins. At that time, students in grades 1-5 will transition to breakfast in the cafeteria or outside (weather permitting). All students in kindergarten (K0/K1 & K2) will be escorted to their homeroom for breakfast.

PROGRAM BEHAVIOR AND EXPECTATIONS

This program is for your convenience as well as for your student's safety. All students will be expected to show behavior that is consistent with the Mendell core values. They must show RESPONSIBILITY by signing in at the main office upon arrival and are expected to be RESPECTFUL to staff and to their peers. At all times, they must display behavior that is SAFE and POSITIVE.

PROGRAM REGISTRATION AND FEES

The BEFORE SCHOOL ENROLLMENT FORM and a completed MOU must be returned to the Before School Director along with a registration fee of \$25.00 per family prior to your student(s) attending the program. Payments are due at the beginning of each week (\$30 per student) or may be paid at the beginning of the month (\$120 per student). You may also pay for care for the year (September-December in 2021, and January-June in 2022.).

If your student(s) are only attending part time or occasionally, you can make a payment of \$7 per student on the day that care is needed, or buy 5 attendance credits for \$35 to use as needed. If your student will be attending consistently for 2, 3 or 4 days per week, payment for all days can be made at the beginning of the week or month.

**Students with delinquent accounts over 30 days past due, will not be allowed to attend the programs until payment is made to bring the account to a current status.*

PROGRAM REGISTRATION FEE: \$25 per family

WEEKLY FEE: \$30 per student	2021 FEE (Sept-Dec): \$450 per student
MONTHLY FEE: \$120 per student	2022 FEE (Jan-June): \$660 per student
DAILY FEE: \$7 per student	Attendance Credits: \$35 for 5 credits

Please direct any questions to Taylor Anderson-Clemente, *Director of School Operations*
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