



October 3, 2014

MEMO

TO: Boston Public Schools Superintendent Search Committee (SSC)

RE: Revised Calendar, etc.

**Calendar** – The following calendar was approved by the SSC on October 2<sup>nd</sup>. Please place the dates and times on your calendars to ensure that you are available to serve at the appropriate times. Thank you

Applications reviewed by HYA	December 22 - January 4 <sup>1</sup>
HYA interviews 10-15 candidates <sup>2</sup>	December 27 – January 10
Seminar for interviews & final stages of search <sup>3</sup>	Tuesday, January 13 - 4:00-5:30 pm
Slate of 5-8 preferred candidates presented to SSC;	
review of all applicants by SSC	Tuesday, January 13 – 5:30-7:30 pm
Initial interviews with candidates by SSC	Friday, January 23 – 4:00-9:00 pm
	Saturday, Jan. 24 – 9:00 am–6:00 pm
	Sunday, Jan. 25 – 1:00–6:00 pm, if needed
SSC determines which candidates to bring back	Jan. 24 or 25, after interviews
SSC conducts follow-up interviews	Friday, January 30 – 4:00-9:00 pm
	Saturday, Jan. 31 – 9:00 am-6:00 pm
SSC meets to identify 3 semi-finalists for SC	Saturday, Jan. 31 after interviews
SSC presents names of semi-finalists to SC	TBD by School Committee

As noted in footnote 3, the SSC needs to identify specific dates and times for the activities commencing the week of January 12.

**Next Meeting** – Danny Green has sent an email to the SSC members to determine when most members might be available to meet for an updated status report in November.

**Tenure of Superintendent Applicants** – At the meeting, questions were raised relative to the total number of years of experience that applicants who are/were superintendents had served and the relative size of the districts the superintendent applicants came from. The data follows. The number in bold indicates how many superintendencies each individual has held. The number

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<sup>1</sup> Applications will be accepted until position is filled. All applications received prior to January 5 will be reviewed during this period.

<sup>2</sup> Interviews will be conducted in person or via Skype.

<sup>3</sup> In mid-December, each member of the SSC will be asked to identify two questions, topics or hypothetical situations that s/he would like to have each candidate address during the initial interview. These will be developed into an interview script which will be reviewed and revised at this workshop, and then used as a guide for the interviews on January 23, 24 and 25.

immediately following indicates the total number of years as a superintendent. The numbers in parenthesis are coded as follows and indicate how many years the respective applicant served in each position:

L = Large District, more than 15,000 students

M = District of 5,000 – 14,999 students

S = District with less than 5,000 students

U = if a U is attached, it is/appears to be an urban (city) district

1 – 3 (M-3)

2 – 13 (LU-5; S-8)

2 – 5.5 (L-2; LU-3.5)

1 – 5 (L-5)

1 – 2 (S-2)

4 – 19 (SU-5; M-4; LU-5; MU-5)

1 – 2 (S-2)

1 – 9 (S-9)

1 – 5 (MU-5)

2 – 7.5 (L-3.5; S-4)

1 – 2 (M-2)

1 – 3 (MU-3)

3 – 9 (M-1; M-3; S-5)

1 – 2 (S-2)

7 – 21 (M-2; M-4; M-5; LU-1; L-1; LU-6; L-2)

1 – 6 (LU-6)

1 – 4 (MU-4)

2 – 8 (LU-4.5; M-3.5)

1 – 4 (MU-4)

1 – 5.5 (S-5.5)

2 – 4.5+ (LU-4.5; S-?)

1 – 6 (MU-6)

1 – 3 (M-3)

1 – 3 (S-3)

1 – 3 (S-3)

1 – 3 (M-3)

If there are any questions, please call me.

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