Meeting called to order at 6:06 p.m. by Kevin Lownds

- **January 10 Meeting Minutes**
  - Approved

- **Student Story**
  - Shared by Kareen Wilkinson: Junior, helps spread empathy, compassion in the classroom

- **Fundraising Event Recap and Lessons Learned**
  - A lot of successes to build on
  - What went well: decor, attendance, venue, food, teachers, auction, Organized Noize
  - What to improve: sponsorships, length of program (too many speakers), cost of ticket price meant few parents were there
  - Additional considerations: Do we need One Cause? Consider a Casino Night. Display more physical items for silent auction/have emcee point out specific items.
  - Raised $25,072 so far (donations still coming in)
  - For next year: we should start seeking out sponsorships ASAP
  - Everyone who donated, attended, or purchased silent auction got a thank you letter
  - Can seek out One Cause sponsors
  - Need fundraising committee on the Board. Current volunteers:
    - Kevin
    - Pauline
    - Emily
    - Ive
    - Kareen
    - Aubrey
  - Possible date for next event in November of this year. Pauline will reach out to City Year re: dates.
- **Principal’s Update**
  - Pauline has begun to share with staff a possible structure for next year that includes ELA and social studies classes instead of humanities.
  - Monthly focus group meetings are the main venue for sharing ideas and concerns.
  - The Board does not have jurisdiction over staffing/structural decisions such as making a change from Humanities to ELA and social studies.
  - Mr. Caruso shared some staff concerns via email that changes in staffing structure could negatively impact the way the school serves students with certain social-emotional needs.
  - Pauline shared a proposal at a focus group meeting for feedback. She is working with central office staff to ensure compliance.
  - Pauline seeks advice from the two Board chairs frequently, but ultimately it is the principal’s decision.
  - The change to the staffing structure is not a result of December’s focus group - planning began last year, continued with pilot of civics class in 8th grade.
  - Change is based on feedback on student performance in high school and the fact that for the past 3 years the school has not met ELA targets.
  - Staff have raised concerns about the need to cut non-essential positions. Pauline has made an appeal to the turnaround office and central office - also talking to instructional superintendent to try to keep positions.
  - There is no proposal for the Board to vote on - the proposal has been presented for feedback to make improvements.
  - Pauline invites collaboration and open discussions about these proposals, which are not yet finalized.
  - Open comments from the public: none

- **Literacy Presentation**
  - 97.6% reading below grade level (last school year)
  - School formed literacy team, conducted research, set goals, led professional development
  - 71% of students made reading gains in the first 3 months
  - Students who came below 4th grade level grew 109 Lexile points
  - Cost to school: team will get Board number - but not paid for out of school budget, biggest need for funding is for staff positions
  - Trying to figure out how to make groups smaller, how to use all staff for initiative, volunteers
  - 8th graders have shorter intervention block (20 minutes) because of civics class. Gains are not as high
  - Team to look at Goal Book and evaluate this intervention for higher performing students
  - Plan to purchase Accelerated Reader for students to use over the summer, summer programs at the school will also be available with focus on literacy
  - Possible next steps: present to School Committee to advocate for funding

- **Election to Work Agreement**
  - Leadership team shared EWA with staff
  - Did not hear from BTU rep that agreement was rejected
  - Pauline will follow up with rep

- **Turnaround Updates**
  - Redesign team had first retreat, focus on stakeholder engagement
  - Surveys being shared across multiple groups, Pauline to share surveys, feedback so far with Board to provide additional detail
  - Meetings are open for anyone to attend

Meeting adjourned at 7:57 p.m.
Next meeting will be on March 7, 2019