

# BPS English Language Learners Task Force

## 2018-2019 Proposed Meeting Dates and Times

Date	Location	Committee
Thursday September 13, 2018, 9:00-12:00	2-12A+B	ELL Task Force
Tuesday October 9, 2018, 9:00-12:00	2-12A+B	ELL Task Force
Thursday, November 8, 2018, 9-12	2-13A+B	ELL Task Force
Thursday December 20, 2018, 9-12	2-12A+B	ELL Task Force
Possible Jan Meeting TBA closer to date		
Thursday February 14, 2019, 9-12	2-13A+B	ELL Task Force
Thursday April 11, 2019 9-12	2-12A+B	ELL Task Force
Thursday May 16, 2019 9-12	2-12A+B	ELL Task Force
Thursday June 13, 2019 9-12	2-12A+B	ELL Task Force

# BPS English Language Learners Task Force

## SY2018-2019 ELL Task Force Meetings and Proposed Topics - DRAFT

### September Meeting (Sept 13<sup>th</sup>, 9-12)

- Chairs' Report
  - Introduction to Interim Superintendent Laura Perille and Dr Charles Grandson
  - Brief reports of key areas of work of TF
- OELL Director's Report
  - Startup Issues
  - Initial perspective on approach to LOOK Bill opportunities during SY18-19
  - DOJ Update
- Prep for BSC Report Presentation on Oct 10
- Membership
- Goals and Priorities 2018-19
- Confirm agenda for school year

**October Meeting (October 9<sup>th</sup>, 9-12)**

Agenda	1. Welcome (10 minutes)	10
	- Approve meeting minutes	10
		15
	2. Chairs' Report (10 minutes)	0
		40
	3. OELL Director's Report (15 minutes)	15
	- DOJ Update, including intro to DOJ data for new members	45
		30
	4. Questions, suggestions and recommendations for reaching linguistic minority communities in the BuildBPS process	10
		175
	- Update on plans of the Office of Engagement for involvement of non-English speaking parents and communities in the Build BPS process – Monica Roberts, Rob Consalvo, Nate Kuder (40 minutes)	
	- Update on plans of the Office of English Language Learners related to BuildBPS – Priya Tahiliani (15 minutes)	
	- Discussion of best ways to encourage participation of linguistic minority communities in BuildBPS process (45 minutes)	
5. Subcommittee Concerns/Updates		
	- Presentation and discussion of the work of the Parent Engagement Subcommittee in SY18–19 (30 minutes)	
6. Public Comment (10 minutes)		
7. Adjourn		
Handouts	<p>Miren will send something that was distributed at the school committee meeting — the Rappaport Institute's <a href="#">Report on Increasing Diversity in Boston's Exam Schools</a>.</p> <p>BuildBPS Background:</p> <ul style="list-style-type: none"> <li>• BuildBPS Update Part II: Presentation to Boston School Committee, 1/24/2018, by T. Welch, B. Vainer, and B. McLaughlin</li> <li>• BuildBPS Update: Presentation to Boston School Committee, 9/26/2018, by R. Consalvo, M. Roberts, and N. Kuder</li> </ul> <p>Joshua Goodman and Melanie Rucinski, "Increasing Diversity in Boston's Exam Schools," Rappaport Institute Policy Briefs, October 2018.</p>	

- ~~●~~ Chairs' Report
- ~~●~~ ~~○~~ Approve meeting minutes
- ~~●~~ OELL Director's Report
  - ~~○~~ DOJ Update, including intro to DOJ data for new members
  - ~~○~~ Budget alerts

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- ~~LOOK Bill update?~~
- ~~Update on Build BPS (Tommy Welch);~~
- ~~Parent and Community Engagement of non-English speaking parents and communities—Plans of Office of Engagement (Monica Roberts, Rob Consalvo, Nate Kuder) and of OELL (Priya Tahiliani)—Monica requests 30-40 minutes for their portion~~
- ~~Budget Planning (Nate Kuder)~~
  - ~~Review of projected vs. actual SY2019 enrollment. (Nate Kuder)~~
  - ~~Initial projections for SY2020 enrollment. (Nate Kuder)~~
- ~~Subcommittee Concerns/Updates—Discussion of the work of the Parent Engagement Subcommittee in SY18-19~~

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### November Meeting (November 8, 9-12)

- Chairs' Report
- OELL Director's Report
  - DOJ Update
  - SLIFE enrollment and outcomes
- Funding ELL Programs and Services
  - Weighted Student Formula Discussion (Eleanor Laurans)
  - Opportunity Index: Explanation, Impact on Schools with high ELL Enrollments, Timeline for Implementation (Colin Rose)
  - Report on use of Title 1 Funds for ELLs (Eleanor Laurans)
- Subcommittee Concerns/Updates -- Ongoing focus of the Budget and Data Subcommittees
- Budget Planning (Nate Kuder)
  - Review of actual enrollment for SY 2018
  - Review of estimated SY2019 enrollment. (Nate Kuder)
  - Initial projections for SY2020 enrollment. (Nate Kuder)

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### December Meeting (December 20<sup>th</sup>, 9–12)

- Chairs' Report
- OELL Director's Report
  - DOJ Update
  - Brainstorming and Planning for Opportunities offered by the LOOK Bill
- 2018 ELL Outcomes (Mary Dillman, ODA) – schedule her between 9 am – 10:45 am; she has to leave for an 11 am meeting (will make sure another member of her staff is there to answer questions)
- Presentation and Discussion of FY2020 Budget Proposals for ELL Programs and Services (Central Office and Schools) (Eleanor Laurans, David Bloom, Nate Kuder)
- Subcommittee Concerns/Updates - Work of the Program Quality Subcommittee

### Meeting In Jan to meet new BSC Chair of ELL TF - To be Announced

### Feb Meeting (Feb 14<sup>th</sup>, 9 – 12)

- Chairs' Report
- OELL Director's Report
  - DOJ Update
  - Partnership programs focused on ELLs

Funding Concerns

- Final Budget Discussion (Laurans/Bloom/Kuder) (if needed)
- Update on Language Diversity of Staff and Recruitment Plans (Emily Qazilbash)
- Subcommittee Concerns/Updates ---Human Capital Subcommittees Presentations

**April Meeting (April 11<sup>th</sup>, 9 – 12)**

- Chairs' Report
- OELL Director's Report  
Program Development SY2019-20  
DOJ Update
- ELL-SWDs Discussion (Cindie Nielson)
- Subcommittee Concerns/Updates--- Presentations of the Program Quality and ELLSWD Subcommittees

**June Meeting (June 13<sup>th</sup>, 9 – 12)**

- Chairs' Report
- OELL Director's Report  
Program Development SY2019-20  
DOJ Update
- Preparation for Presentation to School Committee

# BPS English Language Learners Task Force

## SY2018-2019 ELL Task Force Meetings, Proposed Topics, Invited Attendees, and Data Requests

(Updated 8-10-18)

Date	Topics	Attendees	Data Requests
Thursday, 9-13-18	<ul style="list-style-type: none"> <li>• Chairs' Report               <ul style="list-style-type: none"> <li>○ Introduction of Interim Superintendent Laura Perille and Dr Charles Grandson, Interim Chief Academic Officer, Academic and Student Support for Equity Team (ASSET)</li> </ul> </li> <li>• OELL Director's Report               <ul style="list-style-type: none"> <li>○ Startup Issues</li> <li>○ DOJ Update</li> <li>○ Initial perspectives on approach to opportunities of the Look Bill during SY18-19</li> </ul> </li> <li>• Prep for BSC Report Presentation on Sept 27</li> <li>• Membership</li> <li>• Goals and Priorities 2018-19</li> <li>• Confirm agenda for school year</li> </ul>	<ul style="list-style-type: none"> <li>• Interim Superintendent Perille</li> <li>• Dr Charles Grandson</li> <li>• OELL Staff</li> </ul>	Subcommittee Reports of Work of SY17-18 for Report to BSC.
Tuesday, 10-9-2018	<ul style="list-style-type: none"> <li>• Chairs' Report</li> <li>• OELL Director's Report               <ul style="list-style-type: none"> <li>○ DOJ Update</li> <li>○ Parent and community engagement work of OELL</li> </ul> </li> <li>• Engaging Families, Engaging Communities – Plans of Office of Engagement (Monica Roberts) and of OELL (Priya)</li> <li>• Update to Build BPS planning and timeline (Tommy Welch)</li> <li>• Budget Planning (Nate Kuder)               <ul style="list-style-type: none"> <li>○ Review of projected vs. actual SY2019 enrollment. (Nate Kuder)</li> <li>○ Projections for SY2020 enrollment. (Nate Kuder)</li> </ul> </li> <li>• Subcommittee Concerns/Updates - Discussion of the work of the Parent Engagement Subcommittee in SY18-19</li> </ul>	<ul style="list-style-type: none"> <li>• OELL Staff</li> <li>• Build BPS (Tommy Welch)</li> <li>• Office of Engagement</li> <li>• Enrollment (N Kuder)</li> <li>• Weighed Student Formula and Title 1 (E Laurans)</li> </ul>	Plans re Build BPS OE and OELL: Plans of OE and of OELL with a focus on work with parents of ELLs and linguistic minority communities ELL Projected vs Actual Enrollment in 2018-19: total, by language, by ELD level, by grade. Initial enrollment projections for SY2020: total, by language, by ELD level, by grade. Notes of Parent Engagement Sub Cmte Notes of Parent Engagement Sub Cmte

Date	Topics	Attendees	Data Requests
Thursday, 11-8-18	<ul style="list-style-type: none"> <li>• Chairs' Report</li> <li>• OELL Director's Report               <ul style="list-style-type: none"> <li>○ DOJ Update</li> <li>○ SLIFE enrollment and outcomes</li> </ul> </li> <li>• Funding ELL Programs and Services               <ul style="list-style-type: none"> <li>○ Weighted Student Formula Discussion (Eleanor Laurans)</li> <li>○ Opportunity Index: Explanation, Impact on Schools with high ELL Enrollments, Timeline for Implementation (Colin Rose)</li> <li>○ Report on use of Title 1 Funds for ELLs (E Laurans and Priya)</li> <li>○ Other Sources</li> </ul> </li> <li>• Subcommittee Concerns/Updates -- Ongoing focus of the Budget</li> </ul>	<p>OELL Staff</p> <p>Eleanor Laurans, David Bloom, Budget Office</p> <p>Colin Rose, OOAG</p>	<p>Goal: To have a comprehensive understanding of the sources/methods of funding ELL programs and services. <b>Discuss with Budget Office best ways to present WSF method.</b></p> <p><b>OOAG:</b> Opportunity Index: Explanation, Impact on Schools with high ELL Enrollments, Timeline for Implementation</p> <p>Budget Office and OELL: Report on Use of Title 1 Funds for ELLs</p>
Thursday, 12-20-2018	<ul style="list-style-type: none"> <li>• Chairs' Report</li> <li>• OELL Director's Report               <ul style="list-style-type: none"> <li>○ DOJ Update</li> <li>○ Brainstorming and Planning for Opportunities offered by the LOOK Bill</li> </ul> </li> <li>• Presentation and Discussion of FY2020 Budget Proposals for ELL Programs and Services (Central Office and Schools) (Eleanor Laurans and David Bloom)</li> <li>• Final enrollment projections (N Kuder)</li> <li>• 2018 ELL Outcomes (Mary Dillman, ODA)</li> <li>• Subcommittee Concerns/Updates - Work of the Program Quality and the Data Subcommittees</li> </ul>	<p>Eleanor Laurans and David Bloom, Budget Office</p> <p>Mary Dillman, ODA</p> <p>Nate Kuder</p>	<p>Nate Kuder: Enrollment projections for SY2020: total, by language, by ELD level, by grade.</p> <p>Budget Office: Proposal for FY2020 funding of ELL Programs and Services</p> <p>ODA: 2018 Outcome Data for ELLs</p>

Date	Topics	Attendees	Data Requests
Thursday, 2-14-2019	<ul style="list-style-type: none"> <li>• Chairs' Report</li> <li>• OELL Director's Report               <ul style="list-style-type: none"> <li>○ DOJ Update</li> <li>○ Partnership programs focused on ELL</li> <li>○ Funding Concerns</li> </ul> </li> <li>• Final Budget Discussion (Laurans/Bloom) (if needed)</li> <li>• Update on Language Diversity of Staff and Recruitment Plans (Emily Qazilbash, OHC)</li> <li>• Subcommittee Concerns/Updates ---Human Capital Subcommittees Presentations</li> </ul>	<ul style="list-style-type: none"> <li>• OELL</li> <li>• Budget Office</li> <li>• OHC - Emily Qazilbash</li> </ul>	Budget: <ul style="list-style-type: none"> <li>• ELL Programing Budgets</li> <li>• Proposed Changes to ELL Budget</li> </ul> OHC: <ul style="list-style-type: none"> <li>• Data on language diversity of teachers and school staff</li> <li>• Data emerging from Probable Org Meetings re. need for specific language skills of teachers</li> <li>• Updates on recruitment</li> </ul>
Thursday, 4-11-2019	<ul style="list-style-type: none"> <li>• Chairs' Report</li> <li>• OELL Director's Report               <ul style="list-style-type: none"> <li>○ Program Development SY2019-20</li> <li>○ DOJ Update</li> </ul> </li> <li>• ELL-SWDs Discussion (Cindie Nielson)</li> <li>• Subcommittee Concerns/Updates -Presentations of the Program Quality and ELLSWD Subcommittees</li> </ul>	<ul style="list-style-type: none"> <li>• OELL</li> <li>• Office of Special Ed</li> </ul>	OELL: Program Development Plans SY2019-20  OELL and Off of Special Ed: <ul style="list-style-type: none"> <li>○ ELLSWD Enrollment overall, by grade and ELD levels</li> <li>○ % of ELLSWDs whose IEP takes into account language development needs</li> <li>○ Disabilities by language, ELD levels</li> <li>○ ELLSWD Distribution by School                NEED TO CONSULT WITH SUB-COMMITTEE</li> </ul>
Thursday, 6-13-2019	<ul style="list-style-type: none"> <li>• Comprehensive Report on DOJ concerns</li> <li>• Subcommittee Updates – Review of Reports to BSC</li> </ul>	OELL	OELL: Key items on 2018-19 DOJ Reports Subcommittee reports