

**BPS ELL Taskforce - Family Engagement Subcommittee SY2017-18 Draft Proposal
(Edited December 2017)**

Subcommittee Accomplishments SY2016-17

- Review of SIP and provided recommendations to district staff for inclusion of ELL Family Engagement priorities
- Collaborative discussions with district staff about the development of DELLAC and other efforts of the Office of OELL
- Review of Family Friendly Schools Framework
- Collaborative discussion with Office of Engagement around registration process for ELL students and outreach to families
- Collaborative discussion with Equity Office
- Review of DESE Principal Evaluation criteria
- Collaborative conversation with Office of Translation around interpretation and translation capacity

Key Recommendations to BPS School Committee Summer 2017

- Develop strategies to align school-level and district-level priorities for ELL family engagement
- Alignment of the definition of family engagement across schools and the district office
- Identify additional resources that can be utilized at the school-level for engaging families broadly and ELL families specifically

Draft Monitoring Proposal SY 2017-18 - to be discussed with DISTRICT STAFF AND SUBCOMMITTEE MEMBERS

1. **Recommendation: District-wide recommendation to better train, support, resource and hold school leaders and educators accountable for family engagement for all students, including ELLs.** [Report in Jan 19, 2018](#)

Monitoring Area A. : Process to evaluate the quality of family engagement and training for principals and teachers

Partners: OE and OELL are key partners to outline plan and criteria to accomplish above goal.

Include information on:

- Number, type and timing of training for school leaders and educators
- Number, type and timing of support and resources provided to schools, whether these resources were requested by schools or offered by district staff
- Report of findings from SY2017-2018 **school climate survey** (ELL families' response compared to all) . Partner : [Office of Data & Accountability, Jacob Stern](#)
- Number of schools certified as **Family Friendly Schools** and # of participating schools
- **SIP**: Report on family engagement action areas in SIP. [Partner ???](#)

[Notes: OE is visiting every school to give them feedback on their family engagement practices?](#)

Monitoring Area B: Monitor and hold principals accountable to family engagement

Partners : OE and OHC

- How has Family Engagement become more of a priority/focus in principal evaluation

Monitoring Area C: Increase ELL parent participation and voices at the school and district level

Partners: OE & OELL

- Number of ELL parents/advocates on district wide Task Forces & committees
- # of meetings held by Dr. Chang and other district chiefs with specific ELL parent groups and communities. Capture data on the number of ELL parents who attend the quarterly meetings with the Superintendent (SPEDPAC, CPC, DELLAC)
- # and % of ELL parents in district sponsored meetings and events: Specifically, monitor the number of ELL parents involved in the Build BPS process and other big issues that surface from time to time. Partner: Tommy Welch.
- # and % of ELL parents in school sponsored meetings and events / ELL parent school climate survey responses
- # and language of membership at DELLAC . # of ELL parents/DELLAC members integrated into school SPC ,SSC & CPC Bright spots & Challenges

Notes: Contact Karla Jenkins to ensure training of SPC/SSC members to represent ALL parents and not just themselves. They are to be two way liaisons between all parents and the parent body they sit on. Talk with Karla about having DELLAC have a seat on the SSC. Can schools keep track of number/% of ELL parents that attend School Open House and Parent-Teacher Conference?

Monitoring Area D: Expansion of programs that successfully engage parents

Partners: OE

- Number of APTT programs, plans for expansion, report on expansion plans
- Other promising programs such as Structured Conversations, Home-Visits, Right Question Project : Report on expansion and implementation plans

2. Recommendation: Build Culturally and Linguistically welcoming school environments and culturally relevant curriculum that affirms our diverse student body and families. Commitment to better train, resource and hold school leaders and educator accountable to this recommendation. December 1, 2017

Monitoring Area : Effective Metric to Measure Cultural Competency

Partners: OE and Office of Opportunity & Achievement Gap (OAG)

- ELL parent response in School Climate Survey
- # Of certified and participating Family Friendly Schools. Bright spots and Challenges.
- Any progress in prioritizing CC in principal evaluation
- Colin's plans, priorities: bright spots and challenges

Notes: Invite Colin to the November meeting to learn more about what he/his department is doing in moving this recommendation forward.

Ask Diana Lam's Program Quality Committee to take over the piece on culturally relevant curriculum.

3. Recommendation: Build language capacity at the district and school levels, both oral and written to communicate with parents in schools [Report in March 16, 2018](#)

Monitoring Area:

Partners: HR, OELL Office of Interpretation and Translation, Office of Communications.
(Office of Communications was deleted)

- Number of bilingual/bicultural staff and teachers in schools that have large ELL populations.
- OELL Office of Interpretation and Translation to report on:
- Report on current level of staffing; number of requests filed and filled (disaggregated by school and district, highlight schools with high ELL
- Type of Outreach done to schools who don't use the resource of the office as they should
- Highlight and challenges
- # and partnerships with ethnic media and community agencies to disseminate information. [This was deleted since Office of Communications was removed as a partner](#))

4. Recommendation: Ensure adequate information and outreach to familiarize new immigrant parents with the school registration process (including the registration timing and schedule) and help parents understand how to pick schools that best meet their child/ren's needs [Report in May 18 2018](#)

Monitoring Area:

Partners: OELL, Office of Ombudsman

- Report on # of ELL students enrolled and date of enrollment for SY2017-18 by school; district staff report on bright spots and goals for communicating with ELL families for SY 2018-19 registration
- # of outreach workshops to educate parents of their rights and program options and # of parents participating
- Results of parent exit surveys at NACC (parents are encouraged to choose schools with ELL programs that meet their children's needs after language evaluation). [Look at data of students tests results at NACC, where they are placed and look at parent choice](#)
- Report on current complaint options for ELL Families and utilization (#)of current options; District staff identify bright spots and recommendations for improvement

Notes: There is now a Case Review Committee: This committee meets weekly to review DNR (Did Not Report and dropped from assigned schools) cases and grants extensions when reasonable.