

BOSTON PUBLIC SCHOOLS
Donald McKay K-8 School
122 Cottage Street
East Boston, MA 02128

Jordan Weymer
Principal

Kathy DeRosa
Secretary



Michael Munroe
Director of Operations

Carmen Vitale
Community Field Coordinator

9/26/2017

To McKay K-8 School Parents and Guardians:

Thank you for your support in transitioning you children back to school. Please follow the McKay Student Arrival Policy for the remainder of the year. The policy was determined by a unanimous vote of the McKay School Site Council. The policy is as follows:

1. Breakfast begins at 7:45. **No student should arrive, or be dropped off, prior to 7:45**, as they are not allowed in the building until this time.
2. Morning recess begins at 8:00. No student should be outside in the recess yard prior to 7:45. Students arriving between 7:45 and 8:00 must remain in the cafeteria until 8:00. For their safety, Kindergarten students are not allowed to participate in morning recess. Kindergarten students will remain seated in the cafeteria until their teachers pick them up at 8:20.
3. The parking lot doors leading to the cafeteria will remain locked at all times. All students arriving to school will enter through the playground door.
4. All visitors, including parents, must enter the building through the front door on Cottage Street. Visitors must sign in at the main office and wear a visitor's pass at all times. **NO VISITORS ARE ALLOWED TO ENTER THE CAFETERIA THROUGH THE PLAYGROUND DOORS.**
5. For everyones safety, students and families are no longer allowed to walk through the parking lot. Please walk around the block on either Gove or Maverick Streets.
6. All students arriving tardy to school (after 8:30) must enter through the front door on Cottage Street.

Please review this policy with your child and thank you for your support to ensure the safety of our school community.