



OFFICIAL MINUTES OF THE BOSTON SCHOOL COMMITTEE MEETING

February 6, 2019

The Boston School Committee held a meeting on February 6, 2019 at 6 p.m. at the Bruce C. Bolling Municipal Building, 2300 Washington Street, School Committee Chamber, Roxbury, Massachusetts. For more information about any of the items listed below, visit www.bostonpublicschools.org, email feedback@bostonpublicschools.org or call the Boston School Committee Office at (617) 635-9014.

ATTENDANCE

School Committee Members Present: Chairperson Michael Loconto; Vice Chairperson Alexandra Oliver-Dávila; Dr. Hardin Coleman; Michael O'Neill; Dr. Lorna Rivera; Quoc Tran; and student representative Evelyn Reyes.

School Committee Member Absent: Ms. Jeri Robinson.

DOCUMENTS PRESENTED

Agenda

Boston School Committee Meeting Minutes: January 30, 2019

Winthrop Innovation Plan PowerPoint

Winthrop Innovation Plan Equity Impact Statement

John Winthrop Elementary School Innovation Plan

22+ Age Maximum Update PowerPoint

22+ Age Maximum Update Equity Impact Statement

Memo from Chairperson Loconto to Boston School Committee re: Opportunity and Achievement Gaps Task Force Nomination, February 6, 2019

Boston Day and Evening Academy (BDEA) A Horace Mann Charter School: Amendment Requests PowerPoint

Boston School Committee Meeting

Bruce C. Bolling Municipal Building
2300 Washington Street
School Committee Chamber
Roxbury, MA 02119

February 6, 2019

Boston Day and Evening Academy Equity Impact Statement

Boston Day and Evening Academy Enrollment Policy

Boston Day and Evening Academy Application

Massachusetts Department of Elementary and Secondary Education Charter Amendment
Request

FY20 Budget Proposal PowerPoint

Memo from Interim Superintendent Laura Perille to School Committee Members re: FY20
Budget Proposal, February 6, 2019

Budget Basics: Investing in Our Students Fiscal Year 2020

CALL TO ORDER

Chairperson Loconto led the pledge of allegiance and called the meeting to order. He welcomed Dr. Lorna Rivera to the School Committee. A BPS parent, Dr. Rivera is the director of the Mauricio Gastón Institute for Latino Community Development & Public Policy, and an associate professor of Women's & Gender Studies at UMass Boston. She also serves on the Advisory Boards of the Center to Support Immigrant Organizing and the Latino Education Institute, and on the Board of Directors for the Hyde Square Task Force. Dr. Rivera said that she is honored to serve on the Committee and looks forward to applying her experience working with immigrant students and advancing racial equity.

CITATIONS

The School Committee and Interim Superintendent Perille presented citations to the following Boston Public Schools (BPS) employees who earned a doctorate degree in 2018:

- Deborah Smith-Arnous, director of Special Education, Madison Park Technical Vocational High School - doctorate in Educational Studies, Lesley University.
- Shari Kaplan, occupational therapist, Lee K-8 School - doctorate in occupational therapy, Quinnipiac University.
- Jalene Tamerat, director of New Teacher Development, BPS Office of Human Capital - doctorate in Education Leadership and Policy Studies, Boston University.
- Michelle Galac, teacher, Irving Middle School - doctorate in Educational Leadership/Curriculum & Instruction, University of Phoenix.
- Darrelle Boyd, teacher, Urban Science Academy – doctorate EdD in Special Education Northcentral University.

Boston School Committee Meeting

Bruce C. Bolling Municipal Building
2300 Washington Street
School Committee Chamber
Roxbury, MA 02119

February 6, 2019

INTERIM SUPERINTENDENT'S REPORT

**As prepared for delivery.*

Good Evening, everyone. Thanks for being here tonight. I'll get to some highlights from around the district in just a few moments. We have some important business to conduct tonight, including our annual budget proposal for fiscal year 2020. Right now, I'll provide a general overview of the issues we're facing this year. Later in tonight's meeting, our Chief Financial Officer Eleanor Laurans, and her team from the BPS Budget Office, will make a formal presentation on the FY20 budget proposal, and will be able to answer many questions in detail.

I'd like to begin by sharing that — as I noted during last week's meeting — the FY20 budget is, in fact, the largest budget in the history of the Boston Public Schools, maintaining our proud status as a national leader in investing in our children and their future. As the Budget Team will highlight in greater detail during their presentation, the proposed FY20 budget would represent a substantial increase in funding from the current year, with a continuous increase in per-pupil spending and investments that directly benefit students and families, especially our students who are off-track to graduate, and our students with special needs. This year, we're also making strong investments in family engagement, breaking barriers to exam schools for students of color, and strengthening science instruction, particularly at the elementary grades 3-8, a key district priority to advance rigor and close opportunity gaps for more students.

At the same time, we are facing some real issues that have real impacts on our school communities. One of those issues is a state education spending formula that is woefully inadequate for Boston. The City of Boston has begun to make up for this dramatic lack of state funding since the Mayor Walsh took office six years ago. I join the Mayor and members of the School Committee, along with several education, city, and state leaders, including lead bill sponsor Senator Sonia Chang-Diaz, in supporting the Education PROMISE Act, which would alleviate these funding inequities in Boston and many other communities around Massachusetts. The second issue impacting school budgets is declining student enrollment, which we are now experiencing for the second consecutive year. This does put pressure on school budgets, and our Budget Office has done a tremendous job finding additional money to support schools with declining enrollments. Tonight, you'll hear about more funding for soft landings for schools with declining enrollment. It's important to note that our district staff is working diligently with school leaders to determine how best to mitigate any detrimental effects being experienced in schools. Our budget and school support teams have hosted dozens of budget problem-solving meetings with school leaders & school site councils, and that process is ongoing. This is truly a process that will take place over the next six weeks, which will involve public dialogue on how our budgeting decisions would impact our students and staff.

We also continue to work with our partners at the City to identify any potential shifts or adjustments that can be made to best serve our students. I am pleased that — as you will hear tonight — despite these challenges, with support from the City of Boston and Mayor Walsh, BPS

Boston School Committee Meeting

Bruce C. Bolling Municipal Building
2300 Washington Street
School Committee Chamber
Roxbury, MA 02119

February 6, 2019

is continuing to increase per-pupil spending and continuing to support initiatives that work, like continuing to fund pre-school expansion, continuing to support Excellence for All, continuing to support the Early Hiring Initiative to attract the best teachers, continuing to support more minutes in the school day with Extended Learning Time, and more. On top of this, we're making a major investment in supporting students from traditionally marginalized backgrounds gain access to our three exam schools. We're also growing resources to support students who are behind in their high school credits and tools to help all students navigate their post-secondary pathway, and we're growing our family outreach and engagement efforts to help families become more involved in their children's learning and understand the wonderful opportunities that exist in the Boston Public Schools. The FY20 budget is an opportunity for the district to reaffirm its commitment to equity and doing as much as we possibly can to close opportunity and achievement gaps. We are committed to working together — collaboratively — in order to ensure budget allocations are equitable and fair, and that investments are made to better serve our students in each school community. I ask everyone to join us in supporting initiatives like the Education PROMISE Act and working collaboratively with us to make sure are getting the resources they deserve. And, as I mentioned before, our Budget Team will have the specifics on the proposals and investments I just mentioned a bit later in tonight's meeting.

I'd like to provide the School Committee and the public a quick update on our outreach to help rising 10th and 11th grade students at the West Roxbury Education Complex enroll in new schools for next year. This past month we hosted an expedited and prioritized school choice process for students from WRA/USA. The good news is that about 86%, or about 180 students, have chosen new schools in BPS for the 2019-20 school year. There is an additional 10%, or about 21 students, who we are continuing to work with based on individual circumstances. That leaves about 4%, or about 8 students who, as of this week, have not chosen a new school. We are doing everything we can to reach those last 8 students to make sure we can account for 100% of our students. This past weekend, that included door knocking and home visits for students who have not yet made a school selection. There is a possibility this small number of students are choosing schools outside of BPS. We'll continued with our multi-pronged engagement and communications effort to make sure we can help these students or account for where they are going. I want to give a shout-out here to the extraordinary effort of our Welcome Services team along with a number of central office staff who have been helping with this effort, including volunteering this weekend. I really want to thank the school leaders, Darlene Marcano of Urban Science Academy and Jerleen John of West Roxbury Academy, for making a deliberate effort to build relationships with students and to help them facilitate very important decisions for their academic careers. We'll be sure to provide you another enrollment update at a future meeting.

Shifting gears a bit, before I share some highlights from around the district, I'd like to recognize that February is Black History Month, and the City of Boston is hosting a number of public events celebrating the accomplishments and contributions of the Black community, acknowledging Black leaders, activists and trailblazers who fought so hard for diversity, equality and inclusion. You can find a full list of Black History Month events online, on the events

Boston School Committee Meeting

Bruce C. Bolling Municipal Building
2300 Washington Street
School Committee Chamber
Roxbury, MA 02119

February 6, 2019

calendar on boston.gov. Additionally, our partners in the Boston Teachers Union are participating in a national “Black Lives Matter at School Week of Action” with events and resources for teachers. You can check that out online at BTU.org/blackhistory.

All this week, in honor of the national Career Technical Education (CTE) Month, BPS is holding it’s first-ever CareerTechEd Week to highlight our 43 career technical education pathways in BPS. These are now in 13 high schools. We hope to continue to grow this number in the years to come. Career technical pathways, when blended with rigorous academic coursework, can provide real-world career skills and success after graduation. We had a wonderful kick-off on Monday at Boston Green Academy in Brighton to celebrate its new Environmental Science and Technology program. The students there are using thermal imaging cameras to work with the City of Boston on a green energy project at The Old State House. We also have a huge number of CareerTechEd Week events several schools, including Madison Park Technical Vocational High School, which, of course, has the most Career Tech Ed programs in the district at 20. Madison Park was just approved for Chapter 74 status for its Programming and Web Development Pathway. Thanks to everyone who is making this a great week for our students.

Ms. Oliver-Dávila encouraged the Committee and district leaders more outreach about the PROMISE Act. Mr. Loconto said that city budget officials will provide the Committee with an in-depth presentation on education funding, including the PROMISE Act, in the near future. He encouraged all BPS stakeholders to reach out to their representatives to advocate for the legislation.

Mr. O’Neill requested an update on collective bargaining with displaced teachers and staff from the schools at the West Roxbury Education Complex, as well as school assignment choices being made by rising seniors. Ms. Perille said that impact bargaining conversations are ongoing and said she will provide future updates on WREC students and staff.

Mr. Loconto thanked BPS Press Secretary Dan O’Brien for his work highlighting CTE week. He also invited people to visit bostonpublicschools.org/budget, and noted that the Committee is holding a series of FY20 budget hearings in February and March.

Approved - The Committee approved the Interim Superintendent’s report by unanimous consent.

STUDENT REPRESENTATIVE’S REPORT

**As prepared for delivery.*

Good evening, all. A highlight from last week: I represented Boston by participating in a panel about the relationship between technology and the classroom with other young people at LearnLaunch and MIT’s collaborative Breaking Barriers Conference. Later this week, and leading into next week as well, the Boston Student Advisory Council (BSAC) will meet with

Boston School Committee Meeting

Bruce C. Bolling Municipal Building
2300 Washington Street
School Committee Chamber
Roxbury, MA 02119

February 6, 2019

members of the school committee. Thanks to all that responded to our request and we look forward to meeting with you.

In terms of representation, BSAC added reps from Boston Adult Technical Academy and Community Academy of Science and Health. Moving forward we are focusing on representation from our Alternative Ed schools.

Also coming up, we are going to conduct a spring recruitment effort for next year, something which we have not done in the past. As part of this, BSAC staff is creating an election toolkit to help schools hold all of their elections earlier and they will be visiting schools as well. We are also asking schools to submit their rosters with all their representatives. That includes:

- Student Government Members/officers
- BSAC reps
- School Site Council/Governing Board Reps
- And representatives for the Greater Boston Regional Student Advisory Council.

Also in terms of BSAC membership:

Schools w/out reps = 9 Schools

- Boston Collaborative High School (*includes 6 programs 3 of which are high school programs)
- Community Academy
- Dearborn STEM
- East Boston High School
- English High School
- Horace Mann School for the Deaf and Hard of Hearing
- Madison Park High School
- Margarita Muniz Academy
- West Roxbury Academy

Reps Identified (attendance fluctuates - not as consistent)

- Another Course to College
- Boston International & NewComers Academy
- Charlestown HS
- Fenway High School
- Greater Egleston
- Henderson
- Jeremiah Burke High School
- TechBoston Academy

Mr. O'Neill asked Ms. Sullivan to share with the Committee in writing a list of BPS high schools without BSAC representation. Ms. Oliver-Dávila praised BSAC's use of technology.

Boston School Committee Meeting

Bruce C. Bolling Municipal Building
2300 Washington Street
School Committee Chamber
Roxbury, MA 02119

February 6, 2019

GENERAL PUBLIC COMMENT

Boston City Councilor At-Large Annissa Essaibi-George testified regarding Girls and Woman in Sports Day.

Edith Bazile, president, Black Educators Alliance of Massachusetts (BEAM), testified regarding teacher hiring diversity.

Johnny McInnis, political director, Boston Teachers Union, testified regarding the Black Lives Matter Week of Action.

The following people testified regarding the FY20 budget proposal:

- Brian Bertges, parent, Guild Elementary School
- Tiffany Free, parent, Guild Elementary School, testified regarding the
- LOOK Bill
- Robert Jenkins, volunteer, Generations, Incorporated, testified the potential budget impact at the Pauline Shaw Elementary School
- Kristin Johnson, parent, Boston Teachers Union K-8 Pilot School
- Joel Richards, teacher, Young Achievers K-8 Pilot School, testified regarding restorative justice and funding
- Heidi Winston, nurse, Boston Teachers Union K-8 Pilot School
- Ruby Reyes, director, Boston Education Justice Alliance, testified regarding the CHERISH Act and the BPS Weighted Student Funding (WSF) formula.

The following people testified in favor of the Boston Day and Evening Academy (BDEA) Horace Mann Charter School amendment requests:

- Adrienne Level, instructional leader, BDEA (submitted a written statement)
- Amanda Shabowich, alumna, BDEA
- Andre Woodberry, alumnus, BDEA

ACTION ITEMS

Winthrop Elementary School Principal Leah Blake-Canty confirmed for Mr. O'Neill that the Winthrop will continue to follow BPS Code of Conduct should the Committee approve the school's Innovation Plan.

Approved – The Committee unanimously approved, by roll call, a three-year Innovation Plan for the John Winthrop Elementary School beginning in School Year 2019-2020.

Ms. Oliver-Dávila encouraged the district to conduct additional family outreach regarding the overage waiver process and to carefully document the process.

Boston School Committee Meeting

Bruce C. Bolling Municipal Building
2300 Washington Street
School Committee Chamber
Roxbury, MA 02119

February 6, 2019

Mr. O'Neill cautioned the district that "all means all" and echoed Ms. Oliver-Davila's suggestion to well document of waiver process. He suggested that Dr. Rivera could lend her expertise with adult education programs.

Mr. Loconto thanked district leaders for their thorough and thoughtful work on the complex issue, adding that he looks forward to the district finding a permanent, equitable solution later this school year.

Approved – The Committee unanimously approved, by roll call, a motion authorizing the Superintendent to grant waivers to the Boston Public Schools Maximum Student Age Policy for the remainder of the 2018-2019 School Year.

REPORTS

Opportunity and Achievement Gaps Task Force Nominations – Chairperson Loconto presented for the Committee's consideration the nomination of Rev. Willie Bodrick II, chairperson of the Boston Network for Black Student Achievement and associate pastor at the Historic Twelfth Baptist Church, to serve as a member of the School Committee's Opportunity and Achievement Gaps (OAG) Task Force.

Established in 2015, the OAG Task Force was charged with updating the district's OAG policy. Since the approval of the updated policy in 2016, the OAG Task Force has remained active as a monitoring body. The Task Force has worked closely with Dr. Colin Rose, Assistant Superintendent for the Office of Opportunity Gaps, to monitor the district's implementation of the policy.

Chairperson Loconto is currently working the co-chairs of the OAG Task Force to finalizing other nominees, saying that he will share those names with the Committee in the coming weeks. He invited members of the public to submit suggestions. The Committee is scheduled to vote on the nominations on February 27th.

Mr. O'Neill praised Dr. Rose's work to close gaps, noting that it is being recognized nationally. He thanked Rev. Bodrick for his willingness to serve on the OAG Task Force.

Boston Day and Evening Academy: A Horace Mann Charter School Amendment Requests – Boston Day and Evening Academy is an In-District Horace Mann Charter School which serves over-age high school students in an alternative setting. BDEA Headmaster Alison Hramiec and BDEA Board of Trustees Co-Chairs Liliana Mickle and Danny Rivera presented two charter amendment requests for the Committee's consideration: (1) to change to BDEA's enrollment policy and application so that it meets guidelines set by the MA Department of Elementary and Secondary Education (DESE); and (2) to increase the school's maximum enrollment from 405 to 505 over the next three years. The presenters explained that the proposed changes will allow BDEA to better serve a sizeable number of under-accredited high school students living in

Boston School Committee Meeting

Bruce C. Bolling Municipal Building
2300 Washington Street
School Committee Chamber
Roxbury, MA 02119

February 6, 2019

Boston. The School Committee must first approve the amendments before the district seeks approval from the state.

Dr. Coleman asked the presenters about the ideal size for the student population at BDEA. Ms. Hramiec said that she is mindful of the delicate balance of meeting student needs without growing too large and said her team is being thoughtful with the expansion plan.

Mr. O'Neill requested data on BDEA's suspension rate, which Ms. Hramiec agreed to provide. He said that he feels hesitant about approving the school's expansion when a location for the expanded school has not yet been finalized.

Ms. Oliver-Dávila praised BDEA's student-centered approach to teaching and learning. She echoed Mr. O'Neill's concern about the lack of an identified facility for the expanded school. She asked questions about the school's cultural identity focus and internship program, which she applauded as critical supports for off-track youth. She requested additional data on student demographics by race and the English Language certification of teachers, which Ms. Hramiec agreed to provide.

Mr. Loconto praised BDEA's work, saying he looks forward to reviewing the additional information requested by his fellow members. The Committee is scheduled to vote on the proposed charter amendments on February 27.

Preliminary Fiscal Year 2020 Budget Proposal – BPS Chief Financial Officer Eleanor Laurans and Deputy Chief Financial Officer Nate Kuder presented the Interim Superintendent's preliminary Fiscal Year (FY) 2020 budget recommendation of \$1.139 billion, the largest proposed budget in Boston Public Schools history thanks to a longstanding commitment from Mayor Walsh and the City of Boston in the face of declining state aid.

The proposed FY20 budget represents a projected \$26 million increase over last year's approved budget. The FY20 budget proposal increases per-pupil spending, increases support for science instruction, increases access to our exam schools, continues our commitment to the citywide Universal Pre-K (UPK) Initiative, and increases family engagement, among many other investments.

The proposed schools budget represents a \$26 million projected increase over the current year, and is the largest school budget in Boston's history. Over the past six years under the leadership of Mayor Martin J. Walsh, the City's allocation to BPS has increased by \$200 million. The appropriation for next year will increase further when the City reaches a contract agreement for teachers with the Boston Teachers Union. More information on the FY20 budget proposal is available online at bostonpublicschools.org/budget.

The FY20 proposal reflects an increase in per-pupil spending by 25 percent over the past six years, from about \$16,500 in FY14 to \$20,700 in FY20, for a total increase of \$200 million. This

Boston School Committee Meeting

Bruce C. Bolling Municipal Building
2300 Washington Street
School Committee Chamber
Roxbury, MA 02119

February 6, 2019

has allowed BPS to improve its student-to-teacher-and-para ratio from 11-to-1 to 10-to-1 for every 100 students over the past six years. BPS is also proposing an additional \$6 million for “soft landings” and items that serve high-need students. Soft landings are funds to support schools with declining enrollment.

There are numerous targeted investments in the proposed FY20 budget that would directly benefit students and families in FY20, including:

- \$3.8 million in new City funding to sustain access to high-quality preschool (K1) classroom seats in Boston as part of the Universal Pre-K initiative;
- \$750,000 to facilitate improved outcomes for students in schools identified as needing the greatest amount of support;
- \$500,000 for the BPS Office of Engagement to support improvements to family engagement at schools and at BPS Welcome Centers, where families register students for schools and receive various services;
- \$375,000 to strengthen science instruction;
- \$364,000 to host the exam that students must pass to gain entrance into one of the district’s three exam schools — the ISEE — in students’ current schools. This is another tool aimed at closing opportunity gaps for students of traditionally underserved backgrounds; and
- \$350,000 to strengthen high school pathways.

In addition to new investments in the proposed FY20 budget, BPS would sustain the research-backed investments core to the district’s efforts to close opportunity gaps. Those include the expansion of pre-kindergarten seats (K1), the district’s hiring initiative to attract and retain the best educators, the Extended Learning Time (ELT) initiative that extended minutes in the school day, and the Excellence for All academic enrichment program in grades 4-6.

Key investments include:

- Expanding access to the exam school entrance test by providing the test to sixth-grade students in the schools they are currently attending.
- Strengthening science instruction by investing \$375,000 to ensure equitable access to Next Generation Standards-aligned science instruction in the elementary grades and supporting professional development for teachers.
- Strengthening high school pathways by allocating \$350,000 toward efforts to assist high school students, including those who are not on track to graduate high school on time. This includes expanding the use of a technology-based system, Naviance, that provides interactive college- and career-readiness assessment tools and a data system to better identify “early warning indicators” for students who may be falling off-track for graduation.

Boston School Committee Meeting

Bruce C. Bolling Municipal Building
2300 Washington Street
School Committee Chamber
Roxbury, MA 02119

February 6, 2019

- Assisting schools in greatest need of support by providing 750,000 for professional development and coaching focused on both improving instruction and providing appropriate supports for students in schools identified as having the greatest need for support toward student achievement.
- Allocating approximately \$500,000 to the BPS Office of Engagement to support family engagement at schools across the district and improve services at BPS Welcome Centers.

The City's commitment to education funding contrasts with the State. The Mayor has joined with Senator Chang-Diaz to support the Education Promise Act which would address historic inequities in state funding formulas. In contrast, if House 1 and the Governors Education Bill were to pass as is, the net state aid to Boston would decrease by \$12 million between FY19 and FY20 alone.

The Committee has scheduled a series of hearings to receive public input on the FY20 budget proposal:

Tuesday, February 12 at 6 p.m.
Mildred Avenue K-8 School
5 Mildred Avenue, Mattapan

Thursday, March 7 at 6 p.m.
Josiah Quincy Elementary School
885 Washington Street, Chinatown

Wednesday, March 20 at 5 p.m.
Bruce C. Bolling Municipal Building
School Committee Chamber
2300 Washington Street, Roxbury

Feedback can also be submitted via email to budget@bostonpublicschools.org. The Committee is scheduled to vote on the Interim Superintendent's final budget recommendation on March 27th.

Mr. O'Neill praised new online budget tool and equity analysis, adding that he has a number of questions about the district's enrollment projection process, which drives Weighted Student Funding (WSF). Ms. Laurans said that the budget team will provide a more in-depth analysis of the district's enrollment projections at an upcoming budget hearing. Mr. Kuder discussed how the BPS budget team partners with school leaders to mitigate areas of concern. Mr. O'Neill requested a year-over-year comparison of School Partnership funding, which the presented agreed to provide.

Boston School Committee Meeting

Bruce C. Bolling Municipal Building
2300 Washington Street
School Committee Chamber
Roxbury, MA 02119

February 6, 2019

Dr. Rivera asked for more information about the six BPS schools that are not funded using WSF. Mr. Kuder explained that those schools e.g. the Carter School and McKinley schools provide unique programming for specific student populations and therefore do not fit traditional staffing models.

Ms. Oliver-Dávila requested additional information demonstrating the accuracy of enrollment projections and encouraged the district to better communicate the enrollment projection process to families. She questioned whether adding funding to Office of Engagement at the central level is the best approach to strengthen engagement efforts. Chief Engagement Officer Monica Roberts explained that the district needs to build capacity and make the school choice system more transparent for families.

Chairperson Loconto requested information detailing how the Opportunity Index (OI) accounts for immigrant populations, as well as a comparison past and current OI data, given that the district has made adjustments to the OI tool.

PUBLIC COMMENT ON REPORTS

John Mudd, advocate, testified regarding the FY20 program budget.

NEW BUSINESS

Ms. Oliver-Davila requested that the Committee receive a presentation on the LOOK bill. Ms. Perille agreed to follow up.

Mr. O'Neill requested additional information about the My Way Café presentation, specifically whether the leaders of schools participating in the food choice program have seen increases in student participation, improved academic performance, and a decline in behavioral issues. Ms. Oliver-Dávila seconded the request.

ADJOURN

At approximately 10:07 p.m., the Committee voted by unanimous consent to adjourn the meeting.

Attest:



Elizabeth Sullivan
Executive Secretary