

**Minutes of the Meeting of the
Boston School Committee Nominating Panel**
Wednesday, September 30, 2014, 3:35-5:00 p.m.
Boston City Hall, Room 608

Members Present:

Tony Barros, City of Boston, Mayoral appointee
Laurie Ciardi, Mayoral appointee
Walter Henderson, Boston Public Schools, Principal
Jerry Howland, Boston Public Schools, Mayoral appointee
Dianne Lescinskas, SPED PAC, Parent
Beverly Mitchell, Citywide Parents Council
Lois Roach, Mayoral appointee
Rhoda Schneider (for Education Commissioner Mitchell Chester)
James Travers, Boston Municipal Research Bureau

1. Elect new chairperson

Laurie Ciardi called the meeting to order at 3:35 p.m. Members introduced themselves. The first item of business was to elect a new chairperson for the Panel. On a motion duly made and seconded, the Panel **voted** to elect Laurie Ciardi as chairperson. The vote was unanimous. Panel members thanked Ms. Ciardi for volunteering for the task.

2. Approval of minutes

On a motion duly made and seconded, the Panel **voted** to approve the minutes of the meetings of November 14, 2013, and November 20, 2013. The vote was unanimous.

3. Review School Committee application and suggest changes

The Panel reviewed the application form and discussed revisions to update and clarify various questions. Ms. Ciardi agreed to revise the application according to the consensus recommendations and email the revised application form to members for any final edits. The Panel also agreed that all applicants must submit the application form if they wish to be considered.

4. Establish timeframe and procedures for soliciting applications

Ms. Ciardi explained that Margaret McKenna's seat (called Seat #1) is vacant now and the term will expire on December 31, at which point Seat #1 will be filled for a full term. The term for Rev. Groover's seat (Seat #2) will expire on December 31. The Panel discussed the timeframe and agreed to post the application as soon as possible and invite applications for both seats. Applicants who apply for the unexpired term on Seat #1

would be considered for that and also for the full-term appointment to Seat #1 and #2. Applicants do not have to apply again to be considered for the 2 seats.

Ms. Ciardi said the timeframe in the statute requires the Panel to submit a list of 3-5 nominees to the Mayor by Thursday, October 30 (30 days after Ms. McKenna's resignation) for the unexpired term of Seat #1, and to submit nominees for the full terms for Seat #1 and #2 by the first Monday in December. The Panel agreed to the following schedule:

Seat #1, unexpired term:

- October 17: Applications due at 5:00 p.m.
- October 22: Panel meets to review applications, starting at 3:30 p.m.
- October 27: Panel meets to interview candidates and decide on nominees, starting at 3:30 p.m.

Seats #1 and #2, full terms:

- November 7: Applications due at 5:00 p.m.
- November 12: Panel meets to review applications, starting at 3:30 p.m.
- November 17: Panel meets to interview candidates and decide on nominees, starting at 3:30 p.m.

Ms. Ciardi said she will set up a Google drive to simplify Panel members' access to the applications.

The Panel discussed outreach efforts to recruit a strong and wide pool of applicants. Members agreed to use their contacts, newsletters, and civic associations to spread the word. There was consensus on the Panel that City Hall should be the locus for all communication with applicants and logistics for the Panel.

5. Set date for next meeting

The Panel will meet at 3:30 p.m. on Wednesday, October 22, 2014, to review applications and decide which applicants to interview.

6. Adjournment

There being no further business, the Panel adjourned its meeting at 5:00 p.m.

Respectfully submitted,
Rhoda E. Schneider