

**Minutes of the Meeting of the  
Boston School Committee Nominating Panel**  
Tuesday, September 29, 2015, 4:10-4:50 p.m.  
Boston City Hall, Room 608

Members Present:

Laurie Ciardi, Chairperson, Mayoral appointee  
Steven Neville (for UMass.-Boston Chancellor Keith Motley)  
Lois Roach, Mayoral appointee  
Rhoda Schneider (for Education Commissioner Mitchell Chester)  
James Travers, Boston Municipal Research Bureau

Note: The Panel lacked a quorum on September 29. These minutes reflect the discussion of the members who were present. At its next meeting, the Panel will vote on any matters from September 29 requiring a vote.

1. Call meeting to order

Laurie Ciardi, Chairperson of the Boston School Committee Nominating Panel, called the meeting to order at 4:10 p.m. She noted that the Panel lacked a quorum today. Panel members agreed to review various procedural matters and to take votes as needed at the next meeting when a quorum is present.

Ms. Ciardi said the School Committee seats currently held by Meg Campbell and Miren Uriarte have terms that conclude at the end of 2015. Ms. Campbell and Ms. Uriarte are both eligible to apply for reappointment. The statute requires the Panel to submit 3-5 names to the Mayor for each seat by the first Monday in December (December 7, 2015).

2. Minutes of the meeting of January 26, 2015

Panel members reviewed the minutes of the meeting of January 26, 2015, and stated they would vote to approve the minutes at the next meeting.

3. Chairperson

Panel members stated they would like Laurie Ciardi to continue to serve as chairperson and that they would so vote at the next meeting. Ms. Ciardi agreed to continue to serve. Panel members thanked Ms. Ciardi for volunteering for the task.

4. Review School Committee application

Panel members reviewed the application form and concluded no changes were needed except for dates.

## 5. Timeframe for soliciting applications and conducting interviews

Ms. Ciardi said she will post the application as soon as possible and invite applications for both seats. Panel members agreed to the following schedule:

- Friday, November 6: Applications due at 5:00 p.m.
- Tuesday, November 10: Panel meets to review applications, starting at 3:30 p.m.
- Either Thursday, November 12 or Friday, November 13 (to be determined): Panel meets to interview candidates and decide on nominees, starting at 3:30 p.m.

Panel members agreed that if there are insufficient applications by November 6, the Panel would extend the deadline and move the interviews and selection process to the week of November 30. Ms. Ciardi said she would email the application to previous nominees whose email addresses she has, including the two incumbents. Panel members agreed to use their contacts, newsletters, and civic associations to help recruit a strong and wide pool of applicants.

## 6. Next meeting

Unless the application deadline is extended, the Panel will meet at 3:30 p.m. on Tuesday, November 10, 2015, to review applications and decide which applicants to interview.

## 7. Adjournment

There being no further business, the Panel adjourned its meeting at 4:50 p.m.

Respectfully submitted,  
Rhoda E. Schneider