

**Minutes of the Meeting of the
Boston School Committee Nominating Panel**
Thursday, November 15, 2018, 4:15-5:00 p.m.
Boston City Hall, Room 603

Members Present:

Laurie Ciardi, Chairperson, Mayoral appointee
Tony Barros, Mayoral appointee
Angelina Camacho, Boston Parents Organizing Network
Michelle Cannon, Boston Special Education Parent Advisory Council
Michael Maguire, Boston Teachers Union
Joe McGrail, State Street, Boston Municipal Research Bureau
Nancy Minucci, Citywide Parent Council
Rhoda Schneider (for MA Commissioner of Elementary & Secondary Education)
William Thomas, Boston Public Schools, Principal, Charlestown High School

1. Call Meeting to Order

Laurie Ciardi, Chairperson of the Boston School Committee Nominating Panel, called the meeting to order at 4:15 p.m.

2. Approval of Minutes

On a motion duly made and seconded, the Panel **voted** unanimously to accept the minutes of the meeting of October 3, 2018.

3. Application Process for Anticipated Vacant Seat

Ms. Ciardi informed the Panel that Miren Uriarte has submitted her letter of resignation from the School Committee as of December 7, 2018, with one year remaining in her term. The City Clerk has not yet provided notice that a vacancy exists. Under the statute (Chapter 108 of the Acts of 1991), the Panel must convene within 10 days of notice from the City Clerk and, within 30 days after convening, must select and present to the Mayor a list of 3-5 nominees. Within 15 days after the presentment, the Mayor appoints a candidate to serve the unexpired term.

After discussion, the Panel agreed on the followed dates:

- Monday, December 17, 2018, at 4:00 p.m.: Panel meets to discuss application form and process.
- Monday, January 7, 2019, at 11:59 p.m.: Applications are due.
- Thursday, January 10, 2019, at 4:00 p.m.: Panel meets to review applications and select candidates to interview.
- Monday, January 14, 2019, at 3:00 p.m.: Panel meets to interview candidates.
- Wednesday, January 16, 2019: Deadline for Panel to submit list of 3-5 nominees to the Mayor.

4. Review Applications Received

Ms. Ciardi informed the Panel that one applicant in the current round submitted a timely application on November 13, 2018 but there was a delay in receipt of the application due to an error in the email address (“scnominationpanel@boston.gov” rather than “scnominatingpanel@boston.gov”). Ms. Ciardi said she consulted with the City Law Department, which advised that the Panel could accept the application because the Panel rather than the statute sets the deadline. The Panel discussed the matter.

On a motion duly made and seconded, the Panel **voted** 8-1 to accept the application.

5. Determine List of Candidates to Interview

The panel discussed whether to interview all nine applicants for the two currently open seats or select a lesser number to interview.

On a motion duly made and seconded, the Panel **voted** 7-2 to interview all nine applicants.

6. Next Meeting

The Panel will meet at 12:00 noon on Tuesday, November 27, 2018, to interview applicants and decide on nominees for the two currently open seats. The meeting will take place in Room 608. Interviews will begin at 12:15 p.m.

7. Adjournment

There being no further business, the Panel **voted** unanimously to adjourn its meeting at 5:00 p.m.

Respectfully submitted,
Rhoda E. Schneider