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To: John McDonough, Superintendent, and Boston School Committee
 From: Scott Given, CEO, UP Education Network
 Date: September 10, 2014
 Re: Proposed Charter Amendments: UP Academy Boston and UP Academy Dorchester

As our Horace Mann in-district charter schools adapt to student needs, it is not uncommon that there are modifications needed from the original charter. We are proposing the following amendments to the UP Academy Boston and UP Academy Dorchester charters.

School	Topic	Description	Type of Amendment
UP Academy Boston	Increase enrollment cap	UAB's current enrollment cap is 500 students, and BPS Enrollment Services has projected enrollment at 497 for SY14-15. We propose increasing the cap to 540 students to further our mission.	Major Amendment
UP Academy Boston and UP Academy Dorchester	Enrollment policy	Amend enrollment policy so lottery can be electronic (run via computer) as opposed to manual to make process faster and smoother for families. Also, streamline the application and update the Intent to Enroll policy.	Minor Amendment
UP Academy Boston and UP Academy Dorchester	SPED autonomy funding language for related service providers	Under special autonomy funding, BPS provides each school with an allocation to hire related service providers. There are two primary changes that we would like to make to the UP Academy Boston and UP Academy Dorchester MOU: <ul style="list-style-type: none"> • Calculate the allocation based on actual salary as opposed to average salary. <ul style="list-style-type: none"> ○ This is BPS way of ensuring that the allocation is only used for its intended purpose of funding related service providers. 	Minor Amendment

		<ul style="list-style-type: none">• Continue calculating the allocation for future year need, but also calculate the allocation for significant changes in current year need.<ul style="list-style-type: none">○ The current MOU for UP Academy Boston and UP Academy Dorchester does not allow for provision of funds to meet significant changes in current year need (e.g., a student moves to the school mid-year and requires a 1x1 paraprofessional).	
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