

**Urban Science Academy
School Site Council Meeting
February 4, 2016**

- I. Welcome & Agenda Overview
 - a. Meeting began at 6:15pm and ended at 8:30pm
 - b. Not in attendance were Bobby Bigby III, Ivette Rivera, and Deidra Eyma

- II. Review of January 7th Meeting Minutes
 - a. Minutes were read and approved by everyone in attendance.

- III. Fundraising Initiatives
 - a. We will discuss this topic further in the March SSC meeting.
 - b. We will look into fundraising initiatives and how to better recruit volunteers to assist.

- IV. Grant Writing
 - a. It was discussed that we utilize interns to assist with grant writing.

- V. QSP Update
 - a. Survey has been sent out to USA faculty concerning the use of EBA in the classrooms.
 - b. There will be a mid-year meeting scheduled for teachers to discuss the survey results.
 - c. There should be more to share in the next SSC meeting in March.

- VI. Budget Update
 - a. There have been no major changes to the budget since it was presented in January except the school will be able to order more Chrome Books.
 - b. Rallies and petitions are being organized by the Boston Teachers Union, area high schools and parent organizations.

- VII. Professional Dress Guidelines Proposal
 - a. Suggested Dress Guidelines were passed unanimously.
 - b. This will be presented to the staff at the next meeting.
 - c. This will be added to the staff handbook.

- VIII. Universal Tracking Document for Groups Raising Funds
 - a. Any member of the USA faculty receiving funds from students must utilize the tracking document so that all funds can be accounted for.
 - b. Mr. Cook will send the document out to those who currently handle funds for students.
 - c. This document will be reviewed quarterly by Mr. Cook.

IX. Proposal to Modify Science Sequence

- a. The proposal was reviewed by the SSC.
- b. It was agreed the best option for the ease of scheduling should be considered.
- c. The Science department will review the proposal and decide on the best option.

X. Report Out on Science Week

- a. There was a very successful turnout of speakers.
- b. The students presented some great projects.

XI. Upcoming Events

- Black History Month Celebrations
- After School ELA MCAS Prep
- International Night April 14th
- March 3rd Open House
- Crimson Aquatics coming in March TBD

XII. Propose Agenda Items for Next Meeting

- a. Senior Graduation Sash Proposal
- b. Parent/Teacher Communication
- c. QSP update- follow-up
- d. Proposal to Modify Science Sequence-follow-up
- e. Fundraising Initiatives and Grant Writing