



# Superintendent's Circular

School Year 2011-2012

NUMBER:  
LGL-10

DATE:  
September 1, 2011

## MILITARY RECRUITERS

The purpose of this circular is to provide clarification on the law requiring the release of student information and access to students at the high school level by military recruiters.

Federal legislation requires that a local educational agency (LEA) which receives federal funds release the names, addresses and telephone listings of secondary students (grade 9 and above) to military recruiters and institutions of higher education. Both the No Child Left Behind Act (NCLB) and the National Defense Authorization Act (NDAA) for FY2002 contain similar language concerning this obligation.

The release of student names, addresses and telephone listings to military recruiters and institutions of higher education requires that LEA's provide parents and guardians with prior notification. Such notification is provided by the Boston Public Schools in the *Guide to the Boston Public Schools for Parents and Students* (or "Policy Handbook"). As noted, a parent/guardian may request that this information not be released without giving the parent/guardian prior notification. Accordingly, copies of all such requests by parents/guardians should be in writing and should be on file in the school's office. A copy of these signed requests or a master list of these student names and student numbers must be forwarded by **October 1** by the Headmaster to the Office of the Legal Advisor, 26 Court Street.

If military recruiters contact a high school requesting either a master list of student names and addresses or if they request a set of student mailing labels, the recruiter should be asked to make the request directly to the Chief of Staff in the Superintendent's Office, who will respond to their request for you.

A second provision of the law authorizes direct access to high school students by military recruiters. Usually this access is in the form of a request to make space available in the school for a military recruiter to distribute literature and to speak with or address interested students. The act requires that recruiters be given the same access to your students as you provide generally to post-secondary educational institutions or to prospective employers. Please review your practices to assure that henceforth all three (i.e., business, higher education and military recruiters) have the same access.

Summary of significant dates and deadlines:

Date	Activity
By October 1	Headmasters forward to Legal Advisor the list of students whose names should not be given to military recruiters.

For more information about this circular, contact:

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Carol R. Johnson, Superintendent