



# NEW procedures for **PROOF OF RESIDENCY**

Before any student is assigned or invited to attend a Boston Public School, the student's parent or legal guardian\* must prove **legal residence in the City of Boston**. Families whose primary residence is outside of Boston are not eligible to attend Boston Public Schools.

**Effective July 1, 2004**, all applicants must submit at least **three proofs of residency**.

Documents must be pre-printed with the name and address of the student's parent or guardian\* and must be presented at the **Family Resource Center** at the time of registration.

These documents also will be required for any **change of address**.

All applicants must submit at least <b>one document</b> from <u>each</u> of the following columns:		
Column A	Column B	Column C
<ul style="list-style-type: none"> <li>• Copy of Deed <b>AND</b> record of most recent mortgage payment</li> <li>• Copy of Lease (including BHA and HUD leases) <b>AND</b> record of most recent rent payment</li> <li>• Legal affidavit from landlord affirming tenancy <b>AND</b> record of most recent rent payment</li> <li>• Section 8 agreement</li> </ul>	<p><i>A utility bill or work order dated within the past 60 days, including:</i></p> <ul style="list-style-type: none"> <li>• Gas bill</li> <li>• Oil bill</li> <li>• Electric bill</li> <li>• Home telephone bill</li> <li>• Cable bill</li> </ul>	<ul style="list-style-type: none"> <li>• Valid driver's license</li> <li>• Current vehicle registration</li> <li>• Valid Massachusetts photo identification card</li> <li>• Valid passport</li> </ul> <p><i>Dated within the past year:</i></p> <ul style="list-style-type: none"> <li>• W-2 form</li> <li>• Excise (vehicle) tax bill</li> <li>• Property tax bill</li> </ul> <p><i>Dated within the past 60 days:</i></p> <ul style="list-style-type: none"> <li>• Letter from approved government agency</li> <li>• Payroll stub</li> <li>• Bank or credit card statement</li> </ul>

*\* Legal guardianship requires additional documentation from a court or agency.*

This residency policy does not apply to homeless students.

For more information about the Boston School Committee's residency policy:  
[www.bostonpublicschools.org/residency](http://www.bostonpublicschools.org/residency)

☎ 617-635-9014

**Report residency fraud!** Call the anonymous residency tip line: 617-635-6775.