

# BOSTON PUBLIC SCHOOLS



Code of Conduct  
Attachment 3.17

## Notification of Expulsion: Student with Disabilities

Send two copies. Ask parent to sign and return one copy to the school.

School Name: \_\_\_\_\_

Date: \_\_\_\_\_

<Parent Name>

<Parent Address>

Dear <Parent Name>,

On \_\_\_\_\_, your son/daughter \_\_\_\_\_  
violated Section(s) \_\_\_\_\_ of the Code of Conduct for the following reasons: \_\_\_\_\_

Because your son/daughter is a special needs student, a Team incident meeting was held on \_\_\_\_\_.  
Present at the meeting were: \_\_\_\_\_

At the Team incident meeting, it was determined that this violation was not related to your son's/daughter's  
handicapping condition, that the IEP was appropriate, and that the IEP was being fully implemented.

On \_\_\_\_\_ I conducted a formal hearing to consider expulsion for your son/daughter. Present but not  
providing testimony at that hearing were: \_\_\_\_\_

Present and providing testimony at that hearing were: \_\_\_\_\_

As the Hearing Officer, I found sufficient evidence that your son/daughter did violate the Code of Conduct. Therefore, I  
impose expulsion, effective immediately, through \_\_\_\_\_. You have the right to appeal this  
decision to the Superintendent within ten (10) school days of the day you  
receive this letter. At that appeal, you have the right to be represented by  
an attorney, to call witnesses, and to hear testimony. An interpreter will  
be available if one is needed.

*This is to acknowledge receipt of  
this Notification of Expulsion.*

Signed \_\_\_\_\_

Print Name \_\_\_\_\_

Relationship to

Student \_\_\_\_\_

Date \_\_\_\_\_

*Please sign one letter and return it to your  
son's/daughter's school. Keep the other  
letter for your records. Thank you.*

If you have any questions, please contact the special education Team  
leader at the school, 617-635-\_\_\_\_\_.

\_\_\_\_\_  
Principal / Headmaster

cc: Director of Special Education  
Director of Alternative Education  
Enrollment Services  
Student Permanent Record